



The Governing Body

Full Board

Main Purpose

The Full Board of the Governing Body

- needs to take a strategic role, act as a critical friend to the school and be accountable for its decisions;
- should set aims and objectives and agree, monitor and review policies, targets and priorities.

Terms of reference

- To agree constitutional matters*, including procedures where the Governing Body has discretion.
- To set, monitor and evaluate the vision and the overall strategic direction of the school*.
- To review the delegation arrangements annually*.
- To recruit new members as vacancies arise and to appoint new governors* where appropriate.
- To hold at least three Governing Body meetings a year*, not counting the initial Business Meeting.
- To appoint or remove the Chair and Vice Chair*.
- To appoint or remove a Clerk to the Governing Body*.
- To establish the committees of the Governing Body and their terms of reference*.
- To appoint the Chair of any committee (if not delegated to the committee itself).
- To appoint or remove a Clerk to each committee*.
- To decide which functions of the Governing Body will be delegated to committees, groups and individuals*.
- To allocate Governors to specific roles to oversee operational; aspects of the school.
- To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary*
- To receive and ratify the previous year's budget, year-end accounts and break down for future budgets
- To approve the first formal budget plan of the financial year
- To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate
- To establish a Pay Policy for all categories of staff and to be responsible for its administration and review.
- To receive termly reports on aspects of the school's operation, including areas of Safeguarding, SEND and Children who are Looked After.
- To take any other decision not delegated to school staff or a committee.

**these matters cannot be delegated to either a committee or an individual*

Quorum

One half of the number of Governors currently appointed.

Composition

| Name of Governor | End of term of office |
|----------------------|-----------------------|
| Father Glenn Reading | Ex-officio |
| Rev. Clive Leach | Ex-officio |
| Mrs Lorraine Baker | 07.07.23 |
| Miss Vickie Crombie | 02.12.22 |
| Mrs Julia Day-Jones | 26.11.21 |
| Mr Richard Gill | 26.11.21 |
| Mrs Sharon Harvey | 30.11.22 |
| Mrs Amanda Lawler | 02.07.21 |
| Mr Ken Muir | 02.07.21 |
| Ms Tracey Tomes | 07.07.23 |
| Mrs Heather Wood | 29.01.21 |

Positions

Chair: Father Glenn Reading

Vice Chair: Mrs Amanda Lawler

Clerk: Mrs Sue Hill

School Representation

The Principal may delegate responsibility for representation to the Deputy Principal

Valid period

Approved on 9 September 2019 for the academic year

Review

Business meeting, September 2019