



## Walkwood MS Academy.

### Terms of Reference for 'Lead Governors'

#### Principles.

That we introduce the idea of a Lead Governor with responsibility for key aspects of the school.

That the terms of reference should be indicative of the scrutiny required, but not restrictive in their scope and as such they should be brief.

#### **Lead Governor for Pupils (including safeguarding/SCR, attendance, well-being and inclusion)**

- Ensure the school has an appropriate pastoral care structure which is adequately resourced.
- Ensure that the school has robust safeguarding and child protection policies and practices.
- Monitor pupil attendance and review the attendance strategy with staff as appropriate.
- Ensure that 'pupil voice' is considered by the school.
- Ensure that high quality collective worship (including key events in the Christian year) is experienced by pupils.
- Ensure high standards in the care and progress of disadvantaged pupil, including those with SEND.
- Ensure that spirituality and personal development is promoted in an age appropriate way through a pupils everyday experience of being a member of the school.

#### **Lead Governor for Finance and Staffing.**

- Ensure compliance with the Academies Handbook.
- Ensure sound financial management and control.
- Monitor the financial performance against the budget taking action as required, with school staff, and advising the GB on a regular basis as to the financial position.
- Monitor the use of 'Premiums', ensuring the money is used appropriately.
- Support the setting of the budget with appropriate resourcing of the estate, curriculum and staffing structure in line with the SDP.
- Regularly review the staffing structure and determine pay decisions.
- Support staff well-being
- Consider and act appropriately on reports and recommendations from internal and external auditors/advisors.

#### **Lead Governor for Premises, Health and Safety and Compliance.**

- Consider and appropriately act upon information and plans to sustain and/or develop the school site.

- Ensure that Health and Safety matters are appropriately dealt with.
- Ensure the school is compliant with all requirements (e.g. websites, policies, risk register, cyber security etc.)

**Lead Governor for Curriculum, Teaching and Learning, Standards and Christian Distinctiveness.**

- Ensure the school has an appropriate curriculum.
- Monitor, through the SLT and others, all aspects of teaching and learning and support actions for improvement.
- Review pupil performance at all levels for all pupil groups.
- Ensure the SDP priorities for teaching and learning and the curriculum are appropriate.
- Ensure that Christian Distinctiveness is promoted through all aspects of teaching and learning, especially through RE and PSHE.